

	XBRL Excel Utility			
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1. Overview

The excel utility can be used for creating the XBRL/XML file for efiling of Voting Result

XBRL filling consists of two processes. Firstly generation of XBRL/XML file and upload of generated XBRL/XML file to BSE Listing Center Website (www.listing.bseindia.com) .

2. Before you begin

- 1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
- 2. The system should have a file compression software to unzip excel utility file.
- 3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.
- 4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility
- 5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro - Manual attached with zip file.

	3. Index						
1	Details of general information about company	General Info					
2	Voting Result By Companies	Voting Results					
3	Voting Result Format	Resolutions					

4. Import XBRL file

1. Now you can import and view previously generated XBRL files by clicking Import XBRL button on Genenral

5. Steps for Filing Voting Result

- I. Fill up the data: Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)
- Use paste special command to paste data from other sheet.
 Use "Home" button (cntrl + H) to toggle between the sheets.
- II. Validating Sheets: Click on the "Validate" button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.
- III. Validate All Sheets: Click on the "Home" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

- IV. Generate XML: Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on 'Generate XML'' to generate XBRL/XML file.
- Save the XBRL/XML file in your desired folder in local system.
- V. Generate Report: Excel Utility will allow you to generate Report. Now click on 'Generate Report' to generate html report.
 - Save the HTML Report file in your desired folder in local system.

 - To view HTML Report open "Chrome Web Browser" .
 To print report in PDF Format, Click on print button and save as PDF.
- VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated through Utility, login to BSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

6. Fill up the data in excel utility

- 1. Cells with red fonts indicate mandatory fields
- 2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
- 3. You are not allowed to enter data in the Grey Cells
- 4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.
- 5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML.
- 6. Select data from "Dropdown list" wherever applicable.
- 7. Adding Notes: Click on "Add Notes" button to add notes

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Validate

Import XML

General information about company						
Scrip code	544061					
NSE Symbol	AZAD					
MSEI Symbol	NOTLISTED					
ISIN	INE02IJ01035					
Name of the company	Azad Engineering Limited					
Type of meeting	AGM					
Date of the meeting / last day of receipt of postal ballot forms (in case of Postal Ballot)	27-09-2024					
Start time of the meeting	03:00 PM					
End time of the meeting	04:19 PM					

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Validate

Scrutinizer Details							
Name of the Scrutinizer	Avinash Kumar Gupt						
Firms Name	Avinash Gupt & Co.						
Qualification	CS						
Membership Number	ACS 49151						
Date of Board Meeting in which appointed	03-09-2024						
Date of Issuance of Report to the company	01-10-2024						

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Voting results Record date 19-09-2024 Total number of shareholders on record date 129418 No. of shareholders present in the meeting either in person or through proxy a) Promoters and Promoter group 0 b) Public 0 No. of shareholders attended the meeting through video conferencing a) Promoters and Promoter group 2 b) Public 47 No. of resolution passed in the meeting 3 Disclosure of notes on voting results **Add Notes**

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	Resolution (1)									
	Reso	lution required: (Ord	dinary / Special)	Ordinary						
Whether	promoter/promoter group are i	nterested in the age	nda/resolution?			No				
Description of resolution considered					er and adopt the aud Lst March, 2024, tog			•		
Category	Mode of voting	No. of shares held	No. of votes polled	% of Votes polled on outstanding shares	No. of votes – in favour	No. of votes – against	% of votes in favour on votes polled	% of Votes against on votes polled		
		(1)	(2)	(3)=[(2)/(1)]*100	(4)	(5)	(6)=[(4)/(2)]*100	(7)=[(5)/(2)]*100		
	E-Voting		38944025	99.9647	38944025	0	100.0000	0.0000		
Promoter and	Poll	38957776	0	0.0000	0	0	0	0		
Promoter Group	Postal Ballot (if applicable)		0	0.0000	0	0	0	0		
	Total	38957776	38944025	99.9647	38944025	0	100.0000	0.0000		
	E-Voting		6009099	65.1446	6009099	0	100.0000	0.0000		
Public-	Poll	9224253	0	0.0000	0	0	0	0		
Institutions	Postal Ballot (if applicable)		0	0.0000	0	0	0	0		
	Total	9224253	6009099	65.1446	6009099	0	100.0000	0.0000		
	E-Voting		2317321	21.1996	2317273	48	99.9979	0.0021		
Public- Non	Poll	10930964	5048	0.0462	5048	0	100.0000	0.0000		
Institutions	Postal Ballot (if applicable)		0	0.0000	0	0	0	0		
	Total	10930964	2322369	21.2458	2322321	48	99.9979	0.0021		
Total 59112993 47275493 79.9748 4727					47275445	48	99.9999	0.0001		
	Whether resolution is Pass or Not.					Y	es			
	Disclosure of notes on resolution						Add I	Notes		

* this fields are optional

Details of Invalid Votes					
Category	No. of Votes				
Promoter and Promoter Group	0				
Public Insitutions	0				
Public - Non Insitutions	0				

Whether pron	Reso moter/promoter group are in	lution required: (Ord		olution (2)										
Whether pron		lution required: (Ord	dinamı / Cnasial\		Resolution (2)									
Whether pron	moter/promoter group are in		ilitary / Special)	Ordinary										
		nterested in the age	nda/resolution?			No								
	ı	Description of resolu	tion considered		or in place of Mr. Vis s by rotation and bei			**						
Category	Mode of voting	No. of shares held	No. of votes polled	% of Votes polled on outstanding shares	No. of votes – in favour	No. of votes – against	% of votes in favour on votes polled	% of Votes against on votes polled						
		(1)	(2)	(3)=[(2)/(1)]*100	(4)	(5)	(6)=[(4)/(2)]*100	(7)=[(5)/(2)]*100						
E-V	Voting		38944025	99.9647	38944025	0	100.0000	0.0000						
Promoter and Pol	bil	38957776	0	0.0000	0	0	0	0						
Promoter Group Pos	ostal Ballot (if applicable)		0	0.0000	0	0	0	0						
Tot	otal	38957776	38944025	99.9647	38944025	0	100.0000	0.0000						
E-V	Voting	9224253	6009099	65.1446	3683072	2326027	61.2916	38.7084						
Public- Pol	bil		0	0.0000	0	0	0	0						
Institutions	ostal Ballot (if applicable)		0	0.0000	0	0	0	0						
Tot	otal	9224253	6009099	65.1446	3683072	2326027	61.2916	38.7084						
E-V	Voting		2317336	21.1997	2316182	1154	99.9502	0.0498						
Public- Non Pol	oll	10930964	5048	0.0462	5048	0	100.0000	0.0000						
Institutions	ostal Ballot (if applicable)		0	0.0000	0	0	0	0						
Tot	otal	10930964	2322384	21.2459	2321230	1154	99.9503	0.0497						
Tichel	Total 59112993 47275508					2327181	95.0774	4.9226						
	Whether resolution is Pass or Not.					Y	es							
	Disclosure of notes on resolution						Add N	Notes						

* this fields are optional

Details of Invalid Votes				
Category	No. of Votes			
Promoter and Promoter Group	0			
Public Insitutions	0			
Public - Non Insitutions	0			

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	Resolution (3)								
	Resc	olution required: (Ord	dinary / Special)	Ordinary					
Whether	promoter/promoter group are i	nterested in the age	nda/resolution?			Yes			
Description of resolution considered				Controller (Senior	romote/Appoint Mr. Management) of the	Company and revis	se the upper limit of	remuneration that	
Category	Mode of voting	No. of shares held	No. of votes polled	% of Votes polled on outstanding shares	No. of votes – in favour	No. of votes – against	% of votes in favour on votes polled	% of Votes against on votes polled	
		(1)	(2)	(3)=[(2)/(1)]*100	(4)	(5)	(6)=[(4)/(2)]*100	(7)=[(5)/(2)]*100	
	E-Voting		38646725	99.2016	38646725	0	100.0000	0.0000	
Promoter and	Poll	38957776	0	0.0000	0	0	0	0	
Promoter Group	Postal Ballot (if applicable)		0	0.0000	0	0	0	0	
	Total	38957776	38646725	99.2016	38646725	0	100.0000	0.0000	
	E-Voting		6009099	65.1446	3357582	2651517	55.8750	44.1250	
Public-	Poll	9224253	0	0.0000	0	0	0	0	
Institutions	Postal Ballot (if applicable)		0	0.0000	0	0	0	0	
	Total	9224253	6009099	65.1446	3357582	2651517	55.8750	44.1250	
	E-Voting		2317309	21.1995	2315776	1533	99.9338	0.0662	
Public- Non	Poll	10930964	5048	0.0462	5048	0	100.0000	0.0000	
Institutions	Postal Ballot (if applicable)		0	0.0000	0	0	0	0	
	Total	10930964	2322357	21.2457	2320824	1533	99.9340	0.0660	
Total 59112993 46978181 79.4718 443					2653050	94.3526	5.6474		
	Whether resolution is Pass or Not.					Y	es		
	Disclosure of notes on resolution					Add I	Notes		

* this fields are optional

Details of Invalid Votes	
Category	No. of Votes
Promoter and Promoter Group	0
Public Insitutions	0
Public - Non Insitutions	0